

EasyBib SAFE, LEGAL and FREE METHODS TO DOWNLOAD PICTURES

Instructional Goal

"Just let me use Google Images!!!!" Sorry, no can do...the following is a disclaimer is from Google: The images identified by the Google Image Search service may be protected by copyrights. Although you can locate and access the images through our service, we cannot grant you any rights to use them for any purpose other than viewing them on the web. Accordingly, if you would like to use any images you have found through our service, we advise you to contact the site owner to obtain the requisite permissions." Your friendly LRC Staff suggest any and all of the following:

1. Use any graphics library or gallery from any of the school's computer software applications. Software site licenses allow for users to incorporate graphics from these applications into their own documents without requisite permissions. Microsoft Office is the biggest and best with near daily updates.

No need to cite these images. 😊

2. Copy the image directly from one of our [Internet subscriptions](#), such as our online encyclopedias, online databases, or our online periodicals. As we pay a yearly subscription to these services, we do not need requisite permissions to copy their graphics.

Cite these images as [Photograph](#) in Easybib:

- a. go to [Easybib.com](#)
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 - c. click on the Photograph link
 - d. fill in the Photo Title field
 - e. click on the "[Online Database](#)" tab at the bottom of the page in [Easybib.com](#)
 - f. fill in as much Online Database info as you possibly can
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3. Legally, you can copy up to 10% of any book without requisite permissions.

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4. Take a digital photo yourself. You are the "owner" of said photo, so there is no need for permission.

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- e. fill in as much In Print info as you possibly can
- f. click "Create Citation"

5. If you are going to use the Internet, then,

Exhaust all four above possibilities!

- i. Use any search engine with a [.gov](#) or a [.mil](#) in the domain search field
- ii. [Google Advanced Image Search](#)
- iii. Any URL containing a [.gov](#). or [.mil](#) is [free and legal to copy without permission](#)
 - a. Search with the term "public domain" added to your keyword(s) in the search field. A public domain site is common culture site where the content is free and legal to use for any commercial or non-commercial purposes

- . Then, be sure to read the site to see how the phrase [public domain](#) is being used
 - i. [Not a Public Domain](#) example
 - ii. A [Public Domain](#) example
 - b. Read the legal disclaimers on the site
 - . [Pepsi-Cola site](#) WILL allow a user to download 1 item
 - i. [Coca-Cola site](#)
 - ii. [NFL site](#) requires [written permission](#)
- Cite these images as [Photograph](#) in Easybib:
- i. go to [Easybib.com](#)
 - ii. click on the "All 58 Options" tab
 - iii. click on the Photograph link
 - iv. fill in the Photo Title field
 - i. click on the "[Website](#)" tab at the bottom of the page in [Easybib.com](#)
 - ii. fill in as much In Website info as you possibly can
 - iii. click "Create Citation"